

NOTES

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting

Hemingby Parish Council Meeting
Thursday 22nd September 2016
Village Hall Hemingby at 7.30 pm

Present: Cllr D Rodwell (Chair), Cllr A Kemp and Cllr C Bryant

In Attendance: Mrs. A. Bushell (Parish Clerk), 5 members of the public, County Cllr Aron and District Cllr Andrews

1. Chairman's remarks

Cllr Rodwell welcomed members of the public to the meeting and thanked them for attending.

2. Apologies for absence and reasons given.

Apologies were received and reasons given were accepted from Cllr Roles, Cllr Harrison and Cllr Logan.

3. Declaration of Member's interests in accordance with the Localism Act 2011 and requests from members for a dispensation on any items on the agenda

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

4. Update on the Horncastle Flood Alleviation scheme

A report had been provided by Steve Hamer from VBA, who had intended to attend the meeting but had been called away at short notice. He had apologised for not attending and promised that he would come along to a meeting before the project was finished which was expected to be in December. The Chairman had asked Steve if he would arrange a site visit once the project was finished.

5. Notes of the meeting held on 14th July to be approved as the minutes

It was proposed by Cllr Kemp, seconded by Cllr Rodwell and unanimously RESOLVED to accept the notes as a true record of the meeting (Cllr Bryant did point out that he was not in attendance at the previous meeting). The Chairman signed the minutes.

6. Report of the Clerk and Councillors on matters outstanding.

There was nothing to report.

7. Reports from District, County Councillor and the Police

East Lindsey District Cllr Andrews informed the meeting that the ELDC Planning Policy Committee was meeting for 3 days in October to go through all the comments from the Local Plan consultation. The first draft of the document would go to Council at the end of October, and the Parish Council was reminded that the final document must be presented to Government by April.

Lincolnshire County Cllr Aron informed the meeting that the Boundary Commission had produced a map showing the new divisions of the County Council because the number of

Councillors would be reduced by 7 from May 2017. Cllr Aron agreed to send a copy of the map to the Clerk. Members were reminded that Hemingby would be in Woodhall Spa ward from May 2017 so would have a different County Councillor. Cllr Aron reported that the devolution decision would be made by LCC in October, and the feedback from the consultation had been quite even, but not many residents liked the idea of having a Mayor. Cllr Aron commented that even though the flood alleviation scheme would not be fully operational until December, it would still reduce the likelihood of flooding in the town before its completion.

8. Reports from the Village Hall and Play Area Committees

Village Hall Committee: Cllr Kemp reported that September was a busy month and he gave details of the events that had taken place and those that were scheduled, he also gave details of the events to be held in October.

Play Area Committee: Cllr Bryant informed the meeting that the Play Area Committee events had been mentioned under the Village Hall report. The meeting was informed that the Hemingby Play Area Committee and the Stanhope Hall in Horncastle were currently the Lincolnshire Co-op Community Champions.

9. To co-opt a new councillor to fill the vacancy

Members were informed that there had been one applicant for the vacancy, and the Chairman read out their letter.

It was proposed, seconded and unanimously RESOLVED to co-opt Jo Mac Inness onto the Parish Council.

The Parish Council was now back up to full capacity.

10. To receive an update on the refurbishment of the phone kiosk and purchase of a defibrillator

The parts had been purchased to repair the kiosk, and two volunteers had come forward to install the parts and paint the kiosk. The Clerk needed to speak with Debbie from the pub to find out how much money had been lodged with LIVES to purchase the defibrillator. It was hoped that the project would be completed by Christmas, and once a completion date was known then training would need to be arranged, a flyer produced to go to all homes in the village to make residents aware, as well as an article in the local press.

The Clerk confirmed that the phone kiosk had been added to the Parish Council's insurance.

11. To receive an update on the changes being made to the village website

Cllr Logan had informed the Chairman that the changes to the website were nearly finished and she had hoped to have it completed by this meeting. It was commented that the site didn't look much different and it was explained that a lot of the changes were background changes and wouldn't affect the look of the site. Cllr Logan would be contacted for an update.

12. To consider items of correspondence received since the last meeting

The Council noted the following items of correspondence which had been received since the last meeting and were available to read on request:

1. Clerks and Councils Direct magazine – September issue
2. Invite to LALC AGM & Conference on Tuesday 18th October at Waddington Village Hall at a cost of £10 per delegate
3. LALC News and Annual Report

4. Lincolnshire Wolds AONB survey to be completed by 01 October – *Cllr Rodwell agreed to complete the survey*
5. The Local Government Boundary Commission - Final recommendations on the new electoral arrangements for Lincolnshire County Council
6. Lincolnshire County Council - Notification that the Lincolnshire Permit scheme has been adopted and would come into effect on 5th October 2016
7. ELDC interim review of polling places, districts and stations consultation – *Since the deadline for comments was before the next meeting the Clerk would send the information to councillors and collate members comments and submit them to ELDC*

The three newest councillors were encouraged to attend new councillor training by LALC.

13. To receive the audited annual return for year ending 31 March 2016 from Grant Thornton

The annual return form had been completed by the external auditor and the Clerk read out the comment from the auditor about ensuring that the Annual Governance Statement be considered, approved and signed before the accounting statement. The Clerk confirmed that this had been done, but because it had been recorded under the same minute reference it wasn't clear to the auditor because he had not requested a copy of the minutes. The notice of conclusion of audit had to be displayed on the website and the Clerk would send this to Cllr Logan to display. The Clerk was thanked for her hard work.

14. Financial Matters

a. To retrospectively approve the payment of £306.33 to X2Connect Ltd for parts to refurbish the phone kiosk

It was proposed, seconded and unanimously RESOLVED to approve the payment.

b. To receive a financial report

The Council received a financial report and the Chairman signed the bank reconciliation and bank statement.

c. To suggest items for 2017/18 budget

It was suggested that there should be a budget item to purchase more for the grit bins.

15. To resolve that the Chairman would carry out the annual performance review of the Parish Clerk and report back at the next meeting

Members were informed that the Chairman had carried out the Clerk's appraisal the previous year and then reported back. It was agreed that this would happen again, and there would be an item on the next agenda to receive feedback from the Clerk's annual appraisal.

16. Items for the next Agenda

The next meeting would be held on Thursday 17th November, the following items were suggested for this agenda:

- Update on the flood alleviation scheme
- Clerk's annual appraisal feedback
- 2017/18 draft budget
- Update on the village website

The Chairman declared the meeting closed 8.12pm

Notes from the Public Forum (7.30pm – 7.45pm)

- Residents asked about the costs involved in refurbishing the phone kiosk, and were told that volunteers had come forward to help refurbish it which had reduced the cost.
- The Clerk provided the meeting with an update on the outstanding work by Highways to install grips in Green Lane.
- It was queried whether Highways would consider putting lines to mark the road at the corner near the pub because there had been a couple of incidents of cars taking the bend too fast and 1 vehicle had ended up in the hedge. County Cllr Aron agreed to raise this with Highways.