

NOTES

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting

Hemingby Parish Council Meeting
Thursday 17th November 2016
Village Hall Hemingby at 7.30 pm

Present: Cllr D Rodwell (Chair), Cllr A Kemp, Cllr C Logan, Cllr J Harrison and Cllr J MacInnes

In Attendance: Mrs. A. Bushell (Parish Clerk) and 5 members of the public

1. Chairman's remarks

Cllr Rodwell welcomed Cllr MacInnes to the meeting and thanked members of the public to for attending.

2. Apologies for absence and reasons given.

Apologies were received and reasons given were accepted from Cllr Roles and Cllr Bryant. District Cllr Andrews and County Cllr Aron had also sent their apologies.

3. Declaration of Member's interests in accordance with the Localism Act 2011 and requests from members for a dispensation on any items on the agenda

Cllr Harrison declared a pecuniary interest in agenda item 4.

There were no other disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

4. Update on the Horncastle Flood Alleviation scheme

A written update had not been received due to Steve Hamer from VBA being on Annual Leave, but a brief update had been received from the Environment Agency which explained that the scheme was partially operational and the projected finish date was now January, weather permitting. Cllr Harrison updated the meeting on the work which was currently being carried out.

5. Notes of the meeting held on 22nd September to be approved as the minutes

It was proposed by Cllr Kemp, seconded by Cllr Rodwell and unanimously RESOLVED to accept the notes as a true record of the meeting (It was pointed out that only Cllr Kemp and Cllr Rodwell had been attendance at the previous meeting). The Chairman signed the minutes.

6. Report of the Clerk and Councillors on matters outstanding.

There was nothing to report.

7. Reports from District, County Councillor and the Police

No reports were given as there were no representatives in attendance.

8. Reports from the Village Hall and Play Area Committees

Village Hall Committee: Cllr Kemp reported that October had been a busy month and he gave details of the events that had taken place and those that were scheduled over the Christmas period. The Christmas lunch had sold out and there was currently a waiting list.

Play Area Committee: Cllr Rodwell reported that the race night which took place at the village hall had been enjoyable and successful, and raised over £700, so there were plans to hold another race night in the future.

9. To receive an update on the refurbishment of the phone kiosk and purchase of a defibrillator; and to agree when training on the defibrillator would take place

Cllr Rodwell reported that the painting of the kiosk would be finished this week with the door edge to be waxed, and he commented that it was looking good. The funds needed to purchase the defibrillator and cabinet had almost been reached, so would be ordered soon. Training on the defibrillator had been booked for Thursday 26th January with Simon Topham who had agreed to train as many people as possible, but it was agreed to find out how many he could cope with. An article would go in the next issue of the parish magazine to inform residents about the training and assure them that they couldn't do any harm with the defibrillator.

10. To receive an update on the changes being made to the village website

Cllr Logan explained that she had taken over the website to see if she could sort it out, but had not been able to make any progress so had passed it back to Phae Bryant.

A person had been found that could convert the website to a simpler format so that it could be updated by more than one person, and Phae would be speaking to this person to discuss this before getting them to do the work.

11. To agree winter preparations, snow clearance and salt

It was reported that the village still had salt and it was good enough to use. The weather would be monitored and the village would come together to spread grit and clear snow, if required. The grit bins were full.

12. To consider items of correspondence received since the last meeting

The Council noted the following items of correspondence which had been received since the last meeting and were available to read on request:

1. Clerks and Councils Direct magazine – November issue
2. LCC County News – Autumn edition
3. Chattertons Solicitors – Letter regarding a legacy left by the late Terry Salmons to the Village Hall and St Margaret's Church (*The Clerk informed the Solicitor of the contact details of both organisations so that they could contact them direct*)

13. To resolve to send a letter to the local MP regarding council tax referendums for Town and Parish Councils

The Chairman explained why Town and Parish Council had been encouraged to write to their local MP about this matter, and why capping precepts would be bad for the Parish Council.

It was proposed, seconded and unanimously RESOLVED to send a personalised letter to Victoria Atkins MP.

14. Financial Matters

a. To receive a financial report

The Council received a financial report and the Chairman signed the bank reconciliation and bank statement.

b. To approve the payment to Andy Jackson of £450.00 for cutting the parish footpath and grass verges during 2016

It was proposed, seconded and unanimously RESOLVED to approve the payment to Andy Jackson.

c. To resolve to pay the Clerk's wages for the period of 1st August to 30th November 2016

It was proposed, seconded and unanimously RESOLVED to pay the Clerk's wages of £253.27

d. To resolve to pay HM Revenue and Customs the sum of £63.40 for PAYE

It was proposed, seconded and unanimously RESOLVED to approve the payment to HM Revenue and Customs

e. To resolve to pay the Clerk for expenses incurred

It was proposed, seconded and unanimously RESOLVED to pay the Clerk the sum of £3.42 for expenses incurred.

f. To consider the draft 2017/18 budget

A draft budget had been produced by the Clerk for councillors to consider. The meeting was informed that ELDC had not yet confirmed the tax base for 2017/18, so the actual impact that any increase would have to council tax payers was still unknown, but the tax base would be confirmed by January's meeting when the budget and precept had to be formally adopted. Councillors were asked to look over the budget before then.

15. Items for the next Agenda

The next meeting would be held on Thursday 19th January, the following items were suggested for this agenda:

- Flood alleviation scheme update
- To approve the budget and set the precept for 2017/18
- Update on Green Lane work by Highways

16. To resolve on whether the Council will move into closed session to discuss employment matters

It was proposed, seconded and unanimously RESOLVED to move into closed session.

Members of the public and the Clerk left the meeting at 8.05pm.

17. To receive the Clerk's annual performance review carried out by the Chairman, and to approve the changes required to the Parish Clerk's contract of employment following the review

The Chairman ran through the Annual Performance Review of the Parish Clerk, and the Parish Council approved the amendments that were suggested to the Clerk's contract of employment.

The Chairman declared the meeting closed 8.10pm

Notes from the Public Forum (7.30pm – 7.45pm)

- Residents discussed the parking at the village hall which was blocking the drive of the neighbouring dwelling, and the Chairman explained what was being done to try and stop it.
- An update on the grip work being carried out by Highways was given.
- The meeting was informed that the Hemingby History book launch had been postponed.