

NOTES

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting

Hemingby Parish Council Annual Meeting

Thursday 14th May 2015

Village Hall Hemingby at 7.30 pm

Present: Cllr D Rodwell (Chair), Cllr C Bryant, Cllr J Harrison, Cllr B Roles, Cllr W Grover and Cllr I Robson

In Attendance: Mrs. A. Bushell (Parish Clerk), 7 members of the public and 1 member of the local press

1. Election of Chairman and Vice Chairman and signing of 'Declaration of Acceptance to Office'

It was proposed by Cllr Harrison and Seconded by Cllr Robson and unanimously RESOLVED that Cllr Rodwell be elected as Chairman.

It was proposed by Cllr Harrison and Seconded by Cllr Grover and unanimously RESOLVED that Cllr Bryant be elected as Vice Chairman.

Both councillors signed their declaration of acceptance to office forms which were witnessed by the Parish Clerk.

2. To appoint a Village Hall and a Play Area representative

It was proposed, seconded and unanimously RESOLVED that the current representatives would continue in their roles, therefore Cllr Bryant was appointed the Play Area representative and Cllr Robson was appointed as the Village Hall representative.

3. Chairman's remarks

The Chairman welcomed everyone and congratulated Will Grover for being elected as the Hagworthingham Ward councillor, and David Andrews for being elected as the Tetford Ward councillor. He informed the meeting that District Cllr Andrews had promised to be a hardworking and active councillor and regularly attend Parish Council meetings.

4. Apologies for absence and reasons given.

All members were present.

County Cllr Aron, District Cllr Andrews and PCSO Briggs had all sent their apologies.

5. Declaration of Member's interests in accordance with the Localism Act 2011

Councillors were reminded that they needed to complete new disclosable pecuniary interest forms which needed to be delivered to the Monitoring Officer at ELDC within 28 days of being elected.

Cllr Harrison declared a pecuniary interest in agenda item 16.

Cllr Bryant declared a personal interest in agenda item 19a.

There were no other disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

6. Request from members for a dispensation on any items on the agenda

There were no requests for a dispensation.

7. To set dates for the 2015/16 parish council meetings and a date for the 2016 Annual Parish Meeting

The dates for the 2015/16 meetings were set as 16th July, 17th September, 19th November, 21st January, 17th March, 19th May and the Annual Parish meeting would be held on 14th April.

8. To approve the renewal of the insurance with Aviva from 01 June 2015 at a cost of £616.36, and to resolve to ask the Hemingby Play area Committee to reimburse the Parish Council with the cost of insuring the play equipment

The Clerk explained that the Parish Council held a joint insurance policy with the Play Area Committee and the costs of the insurance this year was split at £355.98 Parish Council and £260.38 Play Area Committee. It was confirmed that the cost was within the amount set in the budget. It was proposed, seconded and unanimously RESOLVED to renew the insurance with Aviva through Came and Company insurance brokers for a further year and ask the Play Area Committee to reimburse the Parish Council for cost of insuring the play equipment.

9. To review the Code of Conduct

The Council reviewed the Code of Conduct and it was proposed, seconded and unanimously RESOLVED to accept it with no changes.

10. To review Standing Orders

The Clerk commented that the previous Standing Orders were out of date, so she had taken the NALC model document and altered it to suit Hemingby Parish Council.

It was proposed, seconded and unanimously RESOLVED to adopt the new standing orders.

11. To review Financial Regulations

The Clerk commented that the previous Financial Regulations were out of date, so she had taken the NALC model document and altered it to suit Hemingby Parish Council.

It was proposed, seconded and unanimously RESOLVED to adopt the new Financial Regulations.

12. Notes of the meeting held on 12th March to be approved as the minutes.

It was proposed by Cllr Roles, seconded by Cllr Bryant and unanimously RESOLVED to accept the notes as a true record of the meetings. The Chairman signed the minutes.

13. Report of the Clerk and Councillors on matters outstanding.

The Clerk reported that she had received confirmation from Lloyds Bank that the request to add and remove signatories on the Parish Council's bank account had been actioned.

14. Reports from District and County Councillors

There were no reports given due to both the District and County Councillor being absent.

15. Reports from the Village Hall and Play Area Committees

Village Hall Committee: Cllr Robson gave details about recent events that had taken place in the Village Hall as well as future events which included a table top sale, safari supper and vegetable show.

Play Area Committee: Cllr Bryant informed the meeting that a few new members had come forward at the AGM which was good new and things were going well. The date of the next meeting had been changed, but would be held within the next couple of weeks.

16. To consider and respond to planning application S/011/00588/15 from the Environment Agency to construct a flood storage reservoir with embankment and associated flow control structures on land off Green lane

The meeting was reminded that Andrew Baron from the Environment Agency had attended the Annual Parish Meeting in April and had given a very comprehensive report about the Horncastle flood alleviation scheme, which had been well received by residents with very few negative comments being made.

It was proposed, seconded and unanimously RESOLVED to support the application but ask that careful consideration is given to the following comments:

1. Signage must be erected at all entrances to roads leading to the village of Hemingby to ensure that construction traffic does not access the site through the village, but instead uses the access off Caistor High Street as detailed in the application;
2. The Parish Council would like to receive regular updates regarding the work;
3. The Parish Council would like to be provided with a central point of contact so that it can report and discuss any issues with the development without delay.

The Parish Council welcomed the flood alleviation scheme which would benefit Horncastle residents, but it wished to ensure that the construction of the scheme would have no impact on the residents of Hemingby.

17. To consider items of correspondence received since the last meeting

Members were informed that the following items of correspondence had been received since the last meeting and were available to read on request:

1. East Lindsey District Council – Dates of forthcoming Horncastle Area Committee meetings and deadlines for submitting items for the agenda:
2. Clerk and Councils Direct magazine
3. County News Spring edition
4. East Lindsey Messenger magazine
5. E-mail from VCC asking for the Parish Council's support with the demolition of the old Sunday school building in St Margaret's Church grounds

The Chairman read out the e-mail from the VCC, and it was proposed, seconded and unanimously RESOLVED to send a letter of support to the VCC and also ask District Cllr Andrews to take up the matter with ELDC.

18. To approve the 2014/15 end of year accounts, to receive feedback from the internal audit and to complete the annual return form

The Council approved the accounts for year ending 31 March 2015 and they were signed by the Chairman and the Clerk. The Council was informed that the internal audit had been carried out and everything was satisfactory, so no report had been received. Section 2 of the annual return form was completed by the council. The Clerk was thanked for looking after the finances.

19. Financial Matters

a. To retrospectively approve the payment to Cllr Bryant of £56.40 for the renewal of the hemingby.net website domain name

It was proposed, seconded and unanimously RESOLVED to approve the retrospective payment to Cllr Bryant for renewal of the village website domain name.

b. To resolve that payment be made to the Village Hall Committee in the sum of £70 for hall hire for seven meetings during 2015/16

It was proposed, seconded and unanimously RESOLVED to pay the Village Hall Committee the sum of £70 for the hire of Parish Council meetings up to and including May 2016.

c. To receive a financial report

The Council received a financial report showing that its bank balance currently stood at £2,554.89 which included £195 in an earmarked reserve for the Village of the Year winnings. The Clerk gave details of the receipts and payments to date, and the Chairman signed the financial report and bank statement.

20. Items for the next Agenda

The next meeting would be held on Thursday 16th July, the following items were suggested for this agenda:

- Feedback from the external auditor (if received by then)
- Update on the flood alleviation scheme
- Anglian Water pumping station

The Chairman declared the meeting closed 8.16pm

Notes from the Public Forum (7.30pm – 7.45pm)

- A Green Lane resident asked for clarification on the area of the village that the issue of speeding was discussed at the last meeting, and it was confirmed that the decision made only referred to Main Road. The meeting was informed that PCSO Briggs had offered to loan the village a reactive speed sign to be used, and the resident also raised concern about the speed of traffic along Green Lane and he commented that he felt that there would be a serious accident before too long in the village.
- It was queried whether any high visibility passive speed signs could be erected around the village
- It was reported that the gutters needed to be cleared at the edge of the road, in particular Main Road and Coalmore road as weed killer was being sprayed on top of the soil and the weeds kept growing back.
- The issue of negotiations with landowners for the flood alleviation scheme was raised.
- A resident queried where the District and County Councillors were
- The Chairman confirmed that he had reported to Highways the sign and Grit bin that had been knocked over on Caistor High Street at the junction with the road leading into the village.