

Hemingby Parish Council Meeting
Thursday 15th January 2015
Village Hall Hemingby at 7.30 pm

Present: Cllr D Rodwell (Chair), Cllr J Harrison, Cllr B Roles and Cllr I Robson

In Attendance: Mrs. A. Bushell (Parish Clerk) and 2 members of the public

1. Chairman's remarks

The Chairman welcomed everyone to the meeting.

2. Apologies for absence and reasons given.

Apologies were received and reasons given were accepted from Cllr Bryant, Cllr Watson and Cllr Grover.

3. Declaration of Member's interests in accordance with the Localism Act 2011

Cllr Rodwell declared a personal interest in agenda items 14a and 14b.

Cllr Harrison declared a pecuniary interest in agenda item 11 although this had already been declared to the Monitoring Officer.

There were no other disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

4. Request from members for a dispensation on any items on the agenda

There were no requests for a dispensation. The Clerk confirmed that members had already been granted a dispensation for setting the precept.

5. Notes of the meeting held on 13th November to be approved as the minutes.

It was proposed by Cllr Roles, seconded by Cllr Robson and unanimously RESOLVED to accept the notes as a true record of the meetings. The Chairman signed the minutes.

6. Report of the Clerk and Councillors on matters outstanding.

a. Feedback on winter preparations – Both Cllr Watson and Cllr Bryant were not at the meeting to give an update, but Cllr Rodwell reported that an article had gone in the last parish magazine and winter preparations were all under control. Other councillors volunteered their services to help with snow clearance in the event of severe weather conditions.

7. Reports from District and County Councillors

There were no reports given due to both the District and County Councillor being absent.

County Cllr Aron arrived late to the meeting and gave a report later in the meeting (after agenda item 14).

8. Reports from the Village Hall and Play Area Committees

Village Hall Committee: Cllr Robson gave details about events that had been booked for the next couple of months. The meeting was reminded that the Village Hall Committee AGM would be held on 26th February and the entire village was welcome.

Play Area Committee: There was no report given.

9. To receive the full speed survey results for Main Road and consider Highways response to the suggestions made by the Parish Council to improve the safety along Main Road

The full speed survey results had been received and circulated to members, but it was agreed to defer this item until March's meeting to give members a chance to study the results and also for more members to be present at the meeting to consider them.

It was reported that the Parish Council had received a positive response from Highways regarding reflectors on the fence of 'Hillview' and this would be discussed further at the next meeting.

10. To consider purchasing safety cones for the village

Cllr Bryant had asked for this item to be on the agenda but had not provided further details. It was confirmed that the village hall and Cllr John Harrison owned cones which could be borrowed for village events. Cllr Bryant would be asked if he wanted this matter raising again.

11. Update on the Flood Alleviation Scheme

Cllr Harrison had nothing further to report and explained the correspondence that he had received since he last reported. It was felt that the scheme would definitely not go ahead in March as had been announced.

12. Correspondence

a. To consider items of correspondence received since last meeting

Members were informed that the following items of correspondence had been received since the last meeting and were available to read on request:

1. Lincolnshire Police letter regarding Restorative Justice
2. ELDC letter giving an indication in the reduction expected to the Council Tax Revenue Support Grant – 32% reduction
3. LALC News
4. County News (Autumn and Winter issues)
5. Glasdon brochure for benches and litter bins
6. Lincolnshire Wolds local facilities guide and Great Lincolnshire Wolds village heritage survey
7. East Lindsey Citizens Advice Bureau request for a donation
8. Clerks and Councils Direct Magazine (November and January issues)
9. Mr Hundleby enquiry about the location of #35 New End
10. Guidance on Parish Council publicity throughout the election period

The Chairman read out the guidance that had been received on Parish Council publicity throughout the election period, and the Clerk was asked to forward the e-mail from Mr Hundleby to Cllr Rodwell who would pass it onto the History Group.

The Clerk informed the meeting that another item of correspondence had been received since the list was sent out and this was a letter from Community Lincs regarding the withdrawal of funding to the ACRE network. The Clerk agreed to e-mail the letter to councillors and it would be considered at March's meeting.

b. To resolve to complete 'The Great Lincolnshire Wolds Village Heritage' survey and to nominate a councillor to do this

It was proposed, seconded and unanimously RESOLVED to complete the survey and Cllr Rodwell agreed to do this on behalf of the Parish Council.

13. To resolve to award the 2015 grass cutting contract for the verges and parish footpath to Andy Jackson at a cost of £450.00

It was proposed, seconded and unanimously RESOLVED to award the grass cutting contract for 2015 to Andy Jackson at a cost of £450.00 (£375 grass verges and £75 parish footpath).

14. Financial Matters

a. To resolve to reimburse Mrs J Rodwell the sum of £13.49 for paper for the parish magazine

It was proposed, seconded and unanimously RESOLVED to reimburse Mrs J Rodwell £13.49.

b. To resolve to reimburse Mrs J Rodwell the sum of £49.45 for ink for printing the parish magazine

It was proposed, seconded and unanimously RESOLVED to reimburse Mrs J Rodwell £49.45.

c. To receive a financial report

The Council received a financial report showing that its bank balance currently stood at £1,315.96. The Chairman signed the financial report and bank statement.

County Councillor Aron arrived at 8.10pm.

d. To review and adopt the budget for 2015/16

It was proposed, seconded and unanimously RESOLVED to adopt the draft budget and set a balanced budget of £2,133.

e. To set the precept for 2015/16

It was proposed, seconded and unanimously RESOLVED to set the 2015/16 at £1,605.00. This would be a 1% increase to residents and would work out at an additional 17p increase for the year to Band D properties.

The Chairman invited County Cllr Aron to give his report since he had missed agenda item 7.

Cllr Aron informed the Parish Council that he had spoken to the local policing team about a scheme allowing small local parishes to borrow the reactive speed sign and he would be willing to use some of his grant money towards the cost of maintaining it. He encouraged Hemingby to join the scheme and Cllr Rodwell agreed to contact PCSO Nigel Wass. Cllr Aron also offered to send the Parish Council a form so that it could apply for passive speed signs, but the Clerk queried what the signs would be attached to as the village had no lamp posts and they weren't allowed to be attached to telegraph poles. Cllr Rodwell provided Cllr Aron with an update on the speeding issues through the village and informed him that these would be discussed again in more detail at the Parish Council's next meeting.

The meeting was informed that the flood alleviation scheme planning application would be submitted in March and he questioned at what stage the negotiations with landowners were at. Cllr Harrison informed him that there had been no negotiations and Cllr Aron agreed to pass this information on and find out what was happening.

County Cllr Aron left the meeting at 8.30pm.

15. To consider moving the Council's current account to a bank that allowed internet banking

The Clerk explained that she was now receiving bank statements from Lloyds Bank for the Parish Council's account and due to the number of transactions the Parish Council made each year it might not be worth the hassle of changing banks. Members were happy to remain banking with Lloyds Bank, but it was agreed to add both Cllr Rodwell and the Clerk as signatories onto the account so that they could go into the branch and make enquiries.

The Clerk was asked to monitor the situation and raise the matter again if she felt it would be helpful to have internet banking in the future.

16. To adopt an archive policy

The Clerk had produced a draft policy for consideration. The Council went through the draft document and it was proposed, seconded and unanimously RESOLVED to adopt it.

A question was raised regarding the storage of documents and it was agreed that the Parish Council needed to consider the risks associated with the clerk storing the documents at her home. This would be done at March's meeting.

17. Items for next Agenda

The next meeting would be held on Thursday 12th March and the following agenda items were suggested:

- Highways speed results.
- Flood alleviation scheme update.
- To review the risk assessment.
- To appoint an internal auditor for Financial Year ending 31 March 2015.
- To approve arrangements for the Annual Parish Meeting on 9th April 2015.

Members felt that waiting until 12th March to decide which guest speaker to invite to the Annual Parish Meeting might be too late. The Clerk was asked to enquire with the Environment Agency to see if someone would attend to explain the role of the Environment Agency and the impact that the Horncastle flood alleviation scheme would have on Hemingby.

The Chairman declared the meeting closed 8.45pm

Notes from the Public Forum (7.30pm – 7.45pm)

- It was reported that the drains were still blocked in Green Lane and the Clerk was asked to report this to Highways.
- The full results of the speed survey were discussed and the meeting was informed that the results showed that everyday 50% of traffic travelled faster than the 30mph limit.
- It was reported that the pole which the dog waste bin outside the village hall was attached to was rotten and needed replacing. The Clerk agreed to contact ELDC and ask them to replace the pole.